



British Columbia
School Trustees
Association

2017 Jean Ciriani Scholarship for Communication Application Package

The family of Jean Ciriani, along with the BC School Trustees Association (BCSTA), invites applications for its *Jean Ciriani Scholarship for Communication*. We are offering a scholarship of \$1500 to the successful applicant.

We are asking for your assistance in circulating information regarding the scholarship application process to current grade 12 students. If you are a school counselor, teacher or principal, please feel free to print and distribute the application material following this page to your graduating students. If you are a student, you can simply download the application on your own.

The application deadline is **Friday, June 16, 2017**. Submissions will only be accepted via email.

Students are invited to email submissions to: scholarships@bcsta.org. The email must have the following subject as it appears below (replace <YOUR NAME HERE> with your own name, but do not alter other items in the subject):

Application - <YOUR NAME HERE> - Jean Ciriani Scholarship

Applications must be submitted as a single PDF document and arranged as follows using the forms included in this document:

1. Student Application Form (use the Student Application Form on page four)
2. Student Consent Form (the Privacy Statement and Consent Form on page five is to be signed by the student)
3. Student Activities/Clubs Form (use the School-Based Activities/Clubs Form on page six, or create your own document if needed)
4. Student Essay (no form provided)
5. School Reference (see Instructions for School-Based Sponsor on page seven)
6. Community Reference (see Instructions for Community-Based Sponsor on page eight)

Students can create a single PDF document by using free software such as Nitro or PrimoPDF. Many school photocopiers also have the ability to scan documents to PDF files.

This package provides all of the information and forms necessary to apply. Should you have further inquiries, please contact BCSTA at bcsta@bcsta.org using the subject line "Scholarship". Please do not send your application to this email address.

We look forward to receiving applications for the 2017 *Jean Ciriani Scholarship for Communication*. On behalf of the Ciriani family and the BC School Trustees Association, we wish the best to all of British Columbia's 2017 graduating students.

Application Kit: Introduction

Jean Ciriani was the Director of Communications at the BCSTA until she passed away in 2009. In memory of her contributions to education and the execution of public policy, her family and friends raised the funds necessary to establish this scholarship in her name. Jean had a life-long interest in the communication of public policy, and especially public policy related to education. Throughout her life she determined that her career would allow her to use her gift for communication to further the functioning of our public institutions.

As person who belonged to a family of educators, it was quite natural that Jean's ultimate goal was to be part of an institute that played a significant role in guiding the policies of our education system. Jean had a passion for the citizens of our communities participating in well-functioning government, and her efforts, knowledge and skills in communication were utilized in the service of realizing such good governance. While her last role was at the BCSTA, Jean also stressed that her early career in journalism was a vital cornerstone in her efforts toward promoting good public governance.

The *Jean Ciriani Scholarship for Communication* recognizes a graduating student who has excelled at communication studies and who has expressed an interest in using their communications skills in the support of public policy and education. This scholarship reflects Jean's lifelong interest in good governance and the support that communications can play in nurturing it..

The BC School Trustees Association (BCSTA), established in 1905, exists to serve locally elected boards of education at the community and provincial levels.

School trustees are the democratically elected community representatives in BC's public education system. Through their Association, they advocate for improved student achievement and seek to engage their communities in that key work.

Deadline for application submissions

The deadline for applications is **Friday, June 16, 2017**. All submissions received will be acknowledged with an email reply.

Applications received after the deadline will not be accepted. You may want to submit your application well in advance of the deadline in the event that you encounter difficulties with your submission.

The Scholarship recipient will be notified in early July via email. By the end of July, the winner's name will be posted on BCSTA's website, www.bcsta.org.

Requirements

This scholarship recognizes graduating BC public school students who have displayed exemplary communication skills in the service of public organizations.

No. of awards: One

Award Amount: \$1500

Application Deadline: Friday, June 16, 2017

Criteria:

- Students must have a high academic standing in communication subjects and express an interest in furthering their education in communications
- Students must be graduating from a BC public school in the 2016-2017 school year
- Students must submit a completed application in the required format on or before the application deadline

Please note that as the scholarship will be sent directly to a qualified post-secondary institution, students must be enrolled in a qualified post-secondary institution by September 2018 to receive the scholarship. The scholarship recipient will receive a Certificate of Registration, which they must have stamped by the post-secondary institution to prove their registration. Once registration has been confirmed, the scholarship recipient must return the Certificate of Registration to the Vancouver Foundation, which will then send payment directly to the post-secondary institution, where it will be applied to the students account to be used for tuition/schooling expenses.

Complete Applications Include:

A. Student Application

- Completed application form (including student activities)
- An essay (maximum 500 words) from the student that expresses their view on how communications can help public institutes in the execution of their policies and governance

B. Two Sponsoring Letters as follows:

1. A letter from an official at the student's school that:
 - Confirms a reasonable expectation that the student will be graduating in 2016/2017 school year
 - Describes the context in which the sponsoring official has known the student
 - Describes how the student has participated in an organization and has used his/her communication skills in support of that organization
2. A letter from a representative of a community organization that:
 - Indicates the individual's relationship with the student
 - Describes how the student has used his/her communication skills to support public organizations

Student Application Form

Please complete and submit all three pages.

Name: _____

Address: _____

Phone No.: _____

E-Mail: _____

School Name: _____

Phone No.: _____

All supporting documents attached. Please check ✓

- ☐ *Completed application form (including consent)*
- ☐ *Citizenship essay*
- ☐ *School sponsor letter*
- ☐ *Community sponsor letter*

SPONSORING LETTERS ARE BEING SUPPLIED BY:

A. School-Based Sponsor

Sponsor's Name

Sponsor's Title

B. Community-Based Sponsor

Sponsor's Name

Sponsor's Title

Sponsor's Organization

C. Plans for the future: _____

Jean Ciriani Scholarship for Communication

Privacy Statement and Consent to be signed by student

The personal information collected by BCSTA through the award application process is governed by BC's *Personal Information Protection Act*. The purpose of this privacy statement and consent is to inform you of how BCSTA intends to use your information and to confirm your agreement.

- This information will be used only by BCSTA and the Vancouver Foundation.
- It will be used only for purposes related to administration of this scholarship.
- It will not be shared with other organizations except if required to verify information provided.
- BCSTA publicizes scholarship recipients. From our recipients, we ask for a photograph to be used in our member publications. These publication may include (but are not limited to) notices to the family of Jean Ciriani, BCSTA's membership via e-mail, stories in BCSTA publications, and online features on BCSTA's website. Such publication may include information collected through this application (except for personal addresses and phone numbers) and the supporting material submitted and BCSTA may quote in full or in part from the supporting letters.

You may refuse or withdraw your consent to the information collection, use, disclosure and publication as described above. The likely consequence of doing so is that your application will not be considered, except if extenuating circumstances are accepted by the scholarship committee.

I give permission for the use, disclosure, and publication of the information and material that I have submitted, as described above.

Student signature

Date

School-based activities/clubs:

ACTIVITY	NATURE OF INVOLVEMENT	TIME COMMITMENT

Community-based activities/clubs:

ACTIVITY	NATURE OF INVOLVEMENT	TIME COMMITMENT

Jean Ciriani Scholarship for Communication

Instructions for School-Based Sponsor

You are being asked to provide a letter to support the application of _____ for the *Jean Ciriani Scholarship for Communication*.

Description: The scholarship is being given to a student graduating in 2017 from the BC public education system to recognize the student for outstanding communication skills in the support of public organizations

Amount: \$1500

Submission

Deadline: June 16, 2017

Criteria:

- Students must be graduating from a BC public school in 2016/2017
- Students must have demonstrated exemplary skills in the support of a public organization
- Students must submit a completed application in the required format on or before the application deadline

Your letter of support should:

- Confirm that the student applicant is expected to graduate in the 2016/2017 school year
- Describe the context in which you have known the student
- Describe how the student has demonstrated exemplary communication skills and how they have used those skills in support of a public organization

Jean Ciriani Scholarship for Communication

Instructions for Community-Based Sponsor

You are being asked to provide a letter to support the application of _____ for the *Jean Ciriani Scholarship for Communication*.

Description: The scholarship is being given to a student graduating in 2017 from the BC public education system to recognize the student for outstanding communication skills in the support of public organizations

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